

EUXTON PARISH COUNCIL



Meeting: Allotment Committee Meeting
Hosted virtually via Zoom
Thursday, 10th September 2020 at 7.30 pm

A G E N D A

1. Apologies
2. Public participation
3. Minutes of the last meeting held on 5th March 2020
4. Update on signed Chorley Council lease process
Verbal update on the lease progress
5. Draft planned site by 'Cass Associates'
Consider the draft, make changes/corrections and adopt the plan
6. Consider planning application
Discuss and approve requirements, costs, other items
7. Fencing requirements
Discuss and agree putting out to tender the fencing requirement for the site, consider area, type, gates, openings and decide on timescale for process
8. Project programme – discuss timings for the project
9. Any other items which need attention or research
10. Date for next meeting

Allotment Committee

1	Katrina Reed
2	Patricia Fellows
3	Dez Rigg
4	Steve Walker
5	Mark Wilmot
6	Aidy Riggott
7	Helen Tune
8	Eric Jones
9	Chris Jones
10	Andy Oddy
11	Philip Preston

D. Platt

CLERK
Published: 07/09/2020

MINUTES of ALLOTMENT COMMITTEE meeting held 5 March 2020 at Euxton PC Community Centre, Euxton.

Present: Cllrs P Fellows P Preston H Tune
 C Jones K Reed M Wilmot (Chairman)
 E Jones D Rigg
 A Oddy A Riggott

Officers: D Platt, A Mayoh

Residents: 0

1. Apologies none
2. Public participation
2. Minutes of the last meeting

Minutes had not been circulated, to approve.

3. Chorley Council drafted lease

To receive the updated/re-drafted lease with changes suggested by EPC and confirm all sections correct and recommend the lease is signed.

Resolved: Allotment Committee agreed the sections they wanted to see changed had been changed and recommends to Full Council that it agrees to sign the lease for the Allotment land.

4. Consider placing the order with the chosen Architect 'Cass Associates' for the designer to begin the process

Resolved: Allotment Committee agreed to contact Cass Associates to place the order for the design works.

5. Any other items which need attention or research

Members briefly discussed the drainage at the top of the housing estate but, the allotment lands' drainage ditches have been monitoring, following strimming and tree works, they fill with water and drain away and, the land is suitable to walk on whatever weather.

Rowland still need to back fill the main drain connection to its land as the land has sunk. Cllr Oddy will undertake this reminder.

Tallest structure limits on the plot holder policy will be proposed at a future meeting.

Is there an area which will be free to plan new trees, fruit bearing bushes/trees were suggested, as it is an allotment site.








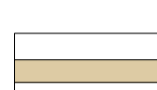




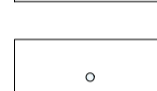



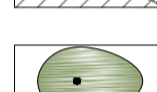
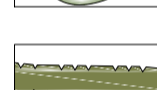


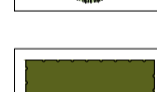

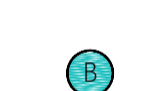







Clerk will contact all applicants for a plot with an update.

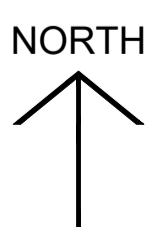
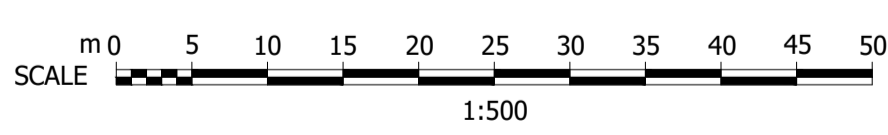
6. Dates for forthcoming meetings

Another meeting will be called when information from CASS Associates had been submitted.

9.15

LEGEND

-  Site Ownership Boundary
-  2m High Green Weld Mesh Fence
-  2m High Green Weld Mesh Double Leaf Vehicular Gate
-  2m High Green Weld Mesh Single Leaf Pedestrian Gate
-  1m High Post and Rail Timber Fence
-  1m High Post and Rail Timber Field Gate
-  Proposed Compacted Stone Car Park Area
-  Proposed Compacted Stone Footpath
-  Proposed Concrete Flag Paving
-  Proposed Site Office
-  Proposed Market Stall
-  Proposed Timber Garden Shed
-  Proposed 200L Water Butt
-  Proposed Compost and Storage Bay
-  Existing Underground Services and Easement
-  Existing Manhole
-  Existing Trees to be retained
-  Existing Hedgerow to be retained
-  Existing Drainage Ditch
-  Proposed Fruit Tree
-  Proposed Native Hedgerow Planting
-  Site Entrance
To include vehicular and pedestrian entrances
-  Site Office
To include a toilet, flexible office space and a small kitchen
-  DDA Car Parking Provision
Provision for 3 vehicles
-  Car Park Area
Provision for 17 vehicles
-  Proposed Water Storage and Tool Wash Area
Water harvested from Site Office roof
-  Market Stall Area
Excess Fruit and vegetables left available for others or donation
-  Storage Area
Composting, Recycling and Storage
-  Fruit Orchard
-  "Men in Sheds" allocated plots.
Men in Sheds is a service run by Age UK to support older men who want to get together, share and learn new skills - all in the welcoming space of a 'Shed'.



C:\P\1537-001\1537-001 General Arrangement.dwg

REVISIONS				
Rev	Description	Date	By	Chk'd
A	Men in Sheds plots added.	07.09.20	PS	PS
B	Graphics change to Car Park	07.09.20	PS	PS

client Euxton Parish Council	architecture Cass associates	Studio 204B The Tea Factory 82 Wood Street Liverpool L1 4DG T: +44 (0)151 7070 0110 E: info@cassassociates.co.uk W: www.cassassociates.co.uk
project Euxton Allotment, Euxton Lane	drawing title General Arrangement	scale @ A2 1:500
date 09.07.2020	dm PS	ch'k'd PS
drawing title 1537-001		B

purpose **INFORMATION**

Original paper size (A2) 420x594mm